

## ATRAC MINUTES

A meeting of the ATRAC group was held on March 21, 2003 at 10 am at the AAC Building in Little Rock, AR. Those present were as follows: Jim Arnold, President – Searcy Co.; Sandra Beck, Vice-President – Monroe Co.; Liz Rinchuso, Sec./Treas., Tina Roscoe and Vonysha Godwin – Jefferson Co.; Becky Gattas – Phillips Co.; Pam Stallings – Desha Co.; Lavelle McGary – Cleburne Co.; Shirley Hancock – Drew Co.; Marlene Hite and Carrie Woodall – Woodruff Co.; Sylvia Engles – Izard Co.; Charlotte Davis and Mickey Oats – Logan Co.; Pam Miller – Polk Co.; Alvin Black – Montgomery Co.; Sharon Swaim – Franklin Co.; Sharon Taylor – Crawford Co.; Gail Lutrell – Pope Co.; Kent Wilson, Linda McNeal and Chris Dunivan with Apprentice.

Minutes of the previous meeting and financial report were approved.

Kent Wilson with AIS spoke on updates to the software he is working on. They are – printing multiple copies of the same report; being able to bring a report up on screen and then print; totals on transfers; and listing warrant by date or number. It was asked why a check for each department's payroll withholdings had to be printed. Several counties explained that only one check needed to be written per fund. Each withholding should be totaled in a fund, then one check written for the particular withholding. Linda McNeal, AIS, stated that if anyone had a problem with this to call her. She can be reached at [lindam@arbbs.net](mailto:lindam@arbbs.net). A question was also asked about reissuing a check by entering the same date, check #, etc. After some discussion it was decided that it was not the best procedure to use the same date and number. Sylvia Engles asked why voided warrants are still in the totals on the Summary of Account Balances. Kent said he would look into it.

Chris Dunivan, AIS, made a presentation of the new ATRAC website. It was suggested that a new column and "A Message From Jim" be added to the site. Chris stated that the website could be viewed online by using [www.chrisdunivan.com/client\\_sites/atrac](http://www.chrisdunivan.com/client_sites/atrac). Becky Gattas, chairman of the ATRAC web page committee, said a web address needed to be decided on. After checking, it was determined that "atracais.com" was available. Lavelle McGary made a motion to accept this as our web address, which was seconded by Becky Gattas. The motion passed. Chris stated that if anyone had information to appear on the website that it should be sent to Becky Gattas, who will then forward it to him. Jim thanked Chris, Becky and Sandra for all their hard work creating this site.

In other business, it was decided that our next meeting will be held on June 20, 2003 at 10:30 am at the AAC Building in Little Rock. Alvin Black volunteered to bring snacks for the next meeting.

Pam Stallings of Desha Co. won the \$10.00 door prize.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Liz Rinchuso, ATRAC Sec/Treas